

Graduate Teaching Support has developed a Teaching Portfolio with the goal in mind to help graduate students develop preliminary pedagogical skills. These preliminary skills will be developed and refined with initial and continued experiences in the classroom. In addition, the graduate student will have a mentor within the student's department. Graduate Teaching Support will work with students to develop a teaching portfolio that will:

1. Provide a way for the students to reflect upon their cumulative experience and,
2. Create a document that students can show their academic departments and/or potential employers.

The teaching portfolio has been designed to be tailored to students' requirements in their academic program and to also fit within a minimum of two (2) years of academic study or the anticipated date of graduation. The Program consists of five (5) components:

- 6 Workshops (minimum)
- 2 Roundtables
- 1 Videotaping
- Mentoring Plan
 - Faculty observation and Student observation
- Teaching Portfolio
 - Teaching Effectiveness Recording
 - Microteaching session
 - Syllabus
 - Curriculum Vitae
 - Statement of Teaching Philosophy

The program requires a minimum of 6 workshops from the Center for Graduate Teaching Excellence as well as workshops offered within the academic department or outside of the academic department.

Roundtables are open forums for discussion of current or past workshops as well as an opportunity to bring ideas or challenges to the table for peer group discussion. We also ask graduate assistants working towards certification to lead a roundtable just as they would a discussion section. This encourages a sense of community but also experience leading peers in group discussion.

One videotaping is required for the portfolio. This recording may come as a result of many taping sessions to showcase the best example of the student's pedagogical development.

The mentoring plan encourages regular feedback from a faculty member. A faculty member's observation of the student will help the student understand current pedagogical practice within the discipline. It is also a way to help adjust the student's own ideas of that practice within the student's own teaching and receive critical advice in teaching practice.

The teaching portfolio, as a comprehensive storehouse of the student's work, is not limited to the above components. Items may be added depending upon departmental and discipline requirements. The above items should serve as a starting point for an academic, professional and pedagogical dossier.

E-Portfolio Checklist

6 Workshops

- € 1. _____
- € 2. _____
- € 3. _____
- € 4. _____
- € 5. _____
- € 6. _____

2 Roundtables: e-Portfolio reflection of each roundtable discussion attended

- € 1. _____
- € 2. _____

- € Statement of Teaching Philosophy
- € Sample Syllabus (original syllabus developed for a course in your field)
- € Videotaping of teaching excellence
- € Curriculum Vitae