SPARK your knowledge, and IGNITE your POTENTIAL.
What's SPARK Week?

SPARK is a week of Support, Professional development, Advancement, Resources, and Knowledge for ALL new and returning SIU faculty.

The SIU Center for Teaching Excellence has organized a series of face-to-face, hybrid, and online--synchronous and asynchronous--activities to support faculty and graduate teaching assistants with their (re)orientation to successful teaching at SIU.
Orientations + Workshops

The following web pages include checklists, agendas for in-person orientations, and links to valuable resources for NEW faculty.

NEW Graduate Teaching Assistants

NEW Faculty

ALL Instructors

Bookmark page so that you don't miss our events throughout the year!
The following pages list events by themes.

Click links to register.
Spotlight Sessions

**Weds., 8. 16 - 1 p.m. | Morris Library, Honors Program Main Office**

D2L – From Beginner to Advanced – A Guided Experience with D2L

CTE’s D2L instructional design team will be on hand to assist you with your questions. You can log into D2L on a computer and get one-on-one support.

Topics covered: Homepage Widgets, Content, Assignments, QuizzesD2L, Gradebook, Attendance, Rubrics, Templates, Intelligent Agents, Awards, and more.

Presenters: Leticia Velazquez, Instructional Designer - Staff & Pingping Fu, Instructional Designer - GA

Register >> Seating is limited to 15.

**Weds., 8/16 - 4 p.m. | Location: Morris Library, 752 or Zoom.**

**AI: Challenges and Opportunities for Faculty**

Delve into the realm of AI in academia to examine its impact on faculty. Discuss its potential as a valuable tool for enhancing accessibility and unleashing creativity while addressing access, cost, and cheating concerns. See how faculty are using AI technologies in their teaching and class environments.

Presenters: Pinkney Benedict, Professor, Director of Center for Virtual Expression; Aaron Scott, Associate Professor of Industrial Design; Craig Engstrom, Director of Center for Teaching Excellence; Susan Wegmann, Director of SIU Extended Campus

**Thurs., 8/17 - 11 a.m. | CTE Conference Room, Morris Library 110**

**BIPOC & LGBTQ Faculty: Affinity Groups and Peer Support**

This event aims to foster connections among incoming faculty members, providing them with valuable networking opportunities with other BIPOC faculty members and staff, who can share their experiences, challenges, and opportunities at SIUC.
D2L/Brightspace is SIUC's Learning Management System (LMS). These are opportunities for onboarding to this system.

ON DEMAND

New Faculty Pre-Orientation Course (NIPO)
Click link for instructions.

TUESDAY, 8.15
Choose a track or join a support session.
10:30 – 11 a.m. | Track 1: D2L Basics
10:30 – 11 a.m. | Track 2: D2L Intermediate
10:30 – 11 a.m. | D2L Support – Open Session (Limited Enrollment)
11 – 11:30 a.m. | Track 1: D2L Intermediate (REPEAT)
11 – 11:30 a.m. | Track 2: D2L Advanced
11 – 11:30 a.m. | D2L Support – Open Session (Limited Enrollment)
11:30 a.m. – Noon | Track 1: D2L Advanced (REPEAT)
12–12:30 p.m. | D2L Support – Open Session (Limited Enrollment)

WEDNESDAY, 8.16
1 – 3 p.m. | D2L – From Beginner to Advanced – A Guided, Hands-on Experience with D2L
[Registration Required >> SEATING LIMITED TO 15]
TOURS
Guided and self-guided tours to key campus locations.

MONDAY, 8.14
10 a.m. | SIU Campus Tour – Instructor Edition
12 p.m. | SIU Campus Tour – Instructor Edition
2 p.m. | SIU Campus Tour – Instructor Edition
TBD | Athletic Facilities Tour – See where Saluki Magic is made

TUESDAY, 8.15
7:15 a.m. | Wake-up WALK at SIU with Faculty & Staff
10 a.m. | SIU Campus Tour – Instructor Edition
12 p.m. | SIU Campus Tour – Instructor Edition
2 p.m. | SIU Campus Tour – Instructor Edition
2 – 4:00 p.m. | Explore on Your Own! Visit Spaces Across Campus

WEDNESDAY, 8.16
10 a.m. | SIU Campus Tour – Instructor Edition
12 p.m. | SIU Campus Tour – Instructor Edition
2 p.m. | SIU Campus Tour – Instructor Edition

THURSDAY, 8.17
7:15 a.m. | Bicycling Before Bagels with SIU Faculty & Staff
#EdTech

Sessions covering educational technology.

MONDAY, 8.14
9 a.m. | Getting Started with EchoVideo

TUESDAY, 8.15
9 a.m. | Getting Started with PointSolutions Web (Echo360)
9:30 a.m. | Create Interactive Learning Content with H5P
12:30 p.m. | Microsoft 365 Tools for Teaching + Teams for Teaching
1 p.m. | Adobe Creative Cloud for EVERY Instructor (Option 1)
1 p.m. | Adobe Acrobat Pro – Create Accessible PDFs (Option 1)
3 p.m. | Respondus 4.0 Training

WEDNESDAY, 8.16
9 a.m. | LockDown Browser & Respondus Monitor Instructor Training
12:30 p.m. | Microsoft 365 Tools for Teaching + Teams for Teaching
3 p.m. | Adobe Creative Cloud for EVERY Instructor (Option 2)
3 p.m. | Adobe Acrobat Pro – Create Accessible PDFs (Option 2)

THURSDAY, 8.17
9 a.m. | Getting Started with EchoPoll Web (Echo360)
9:30 a.m. | Create Interactive Learning Content with H5P
6 p.m. | Microsoft Stream + Echo360

FRIDAY, 8.18
9 a.m. | Introduction and Overview of the Classroom AV Systems
Go to Lawson Hall, 171 >> Campus Map
TUESDAY, 8.15
10 a.m. | **Session 1: CTE Services 101 + Q&A**
- or -
10 a.m. | **(Re)Designing Course Outlines & Syllabi for SIU**

WEDNESDAY, 8.16
3 p.m. | **SIU Extended Campus: Online and Off-Campus Support**
4 p.m. | **AI: Challenges and Opportunities for Faculty**
Hybrid: Morris Library 752 or Zoom

THURSDAY, 8.17
11 a.m. | **BIPOC & LGBTQ Faculty: Affinity Groups and Peer Support**
CTE Conference Room, Morris Library 110
A lineup of fun activities designed for relaxation and networking!

MONDAY, 8.14
6 – 9:00 p.m. | Game with Geeks (aka Faculty & Staff)
Go to Pulliam Design Wing >> Campus Map

TUESDAY, 8.15
2 – 4:00 p.m. | Explore on Your Own! Visit Spaces Across Campus
5:30 p.m. | Meetup @ Buckwater Brew Works & Whiskey House
Go to 213 E Main St, Carbondale, IL 62901 >> Google Map

THURSDAY, 8.17
7 – 9:00 p.m. | Light up the Lake
Campus Lake & Becker Pavilion

The boat dock will be glowing all night with glow-in-the-dark activities and games. Meet new undergraduate students (Salukis) while enjoying activities, snacks, a DJ, and FREE STUFF. Come on out for an exciting night at the boat dock as we Light Up the Lake!

Family-friendly and a great way to meet our newest Salukis!
If you're excited to make a difference to the Carbondale or SIU communities, there are several opportunities for you to get involved.

**MONDAY, 8.14**

12 p.m. to 4 p.m. | Your Service-Learning Opportunity
Volunteer at Saluki Food Pantry, Carbondale Public Library, or St. Francis Care for a few hours.

[Click here to sign up]

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**WEDNESDAY, 8.16**

9 a.m. – 12 p.m.| Full Body Workout with Residence Life.
Help students move into the residence halls. Carry a few boxes, share advice for student success.

[Click here to sign up]
Orientation for NEW GTAs.
# Agenda for GTA Orientation (In-Person)

**Thursday, August 17, 2023**

**Location:** Morris Library -- Directions via [Google Map](#)

<table>
<thead>
<tr>
<th>When</th>
<th>What</th>
<th>Where + Notes</th>
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<tr>
<td>7:15 a.m.</td>
<td><strong>Bicycling Before Bagels with SIU Faculty &amp; Staff</strong>&lt;br&gt;This is an unofficial meetup. Do a slow roll around campus (approx. 5 miles; 20-ish minutes) on any bike you own or can borrow. Campus police escort provided. This slow group ride will end at the CTE (Morris Library) for coffee and bagels. A great way to meet other cycling enthusiasts. (If you want to ride an e-scooter or join us in any other way, awesome!) Leave from the front entrance of the SIU Student Center.&lt;br&gt;RIDE AT YOUR OWN RISK.</td>
<td>This event is open to ALL faculty, students, and staff. [&lt;em&gt;Click here to register for reminder/weather cancellations&lt;/em&gt;].</td>
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<td>8:30 a.m.</td>
<td><strong>Registration and Meet and Greet – Coffee + Snacks</strong></td>
<td>Morris Library Rotunda</td>
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<td>9 a.m.</td>
<td><strong>Welcome &amp; Overview</strong>&lt;br&gt;– Craig Engstrom, Director, Center for Teaching Excellence [<a href="mailto:craig.engstrom@siu.edu">craig.engstrom@siu.edu</a>]&lt;br&gt;– Karen Jones, Director of the Graduate School [<a href="mailto:kljones@siu.edu">kljones@siu.edu</a>]</td>
<td>Morris Library Guyon Auditorium</td>
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<tr>
<td>9:30 a.m.</td>
<td><strong>Welcome and Remarks</strong>&lt;br&gt;– Sheryl A. Tucker, Provost and Vice Chancellor for Academic Affairs [<a href="mailto:provost@siu.edu">provost@siu.edu</a>]</td>
<td>Morris Library Guyon Auditorium</td>
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<td>9:50 p.m.</td>
<td><strong>Break</strong></td>
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<td>10:00 a.m.</td>
<td><strong>An Ethics of Care for a Diverse Classroom</strong>&lt;br&gt;– Jacari Henderson, Director, Saluki Cares [<a href="mailto:jacari.henderson@siu.edu">jacari.henderson@siu.edu</a>]&lt;br&gt;– Renada Greer, Student Multicultural Resource Center &amp; TRIO [<a href="mailto:renadag@siu.edu">renadag@siu.edu</a>]&lt;br&gt;– Jeff McGoy, Center for Learning Support Services [<a href="mailto:jmcgoy@siu.edu">jmcgoy@siu.edu</a>]</td>
<td>Morris Library Guyon Auditorium</td>
</tr>
<tr>
<td>10:30 a.m.</td>
<td><strong>Accessibility at SIU</strong>&lt;br&gt;– Lisa Caringer, Director, Disability Support Services [<a href="mailto:lcare@siu.edu">lcare@siu.edu</a>]</td>
<td>Morris Library Guyon Auditorium</td>
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<tr>
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| 11 a.m. – 12 p.m. | **Complement Your Degree: Teaching-Relevant & Certificate Options @ SIU**  
- Women Gender & Sexuality  
- Certified Microsoft Educator  
- Prompt Engineering  
- CTE’s Graduate Teaching Microcredential  
- Online Learning Consortium OSCQR  
- Safezone Training  
- SIU System ADEI Leadership Certificate  
- Certificate in College Teaching  
- More >> [Graduate Certificates | 2023-2024 Graduate Catalog | SIU](#) | Morris Library Rotunda |
| 11:30 a.m.   | **Q&A with CTE Support Team [Optional for those uninterested in the Certificate Fair]**  
  - JP Dunn, D2L Administrator  
  - Steve Mitchell, D2L Extra Help  
  - Carroll Walker, Video Conferencing  
  - Priscilla Pimentel, Digital Imaging/Materials Conversion  
  - Leticia Velazquez, Instructional Designer  
  - Abby Razer, Instructional Designer/Technologist  
  - Jeff Garner, Echo360 Administrator  
  - Golbahar Rafie Dehkordi, Graduate Assistant  
  - Pingping Fu, Graduate Assistant  
  
**Note:** If you find that you’ve completed tabling at the Certificate programs, please return to Guyon Auditorium for some Q&A with the CTE staff. | Morris Library Guyon Auditorium |
| 12–12:30 p.m. | **Advice from Outstanding Graduate Teachers + Q&A Discussion**  
Receive useful tips for award-winning GTAs and ask them questions! | Morris Library Guyon Auditorium |
| 1 p.m. – 3 p.m. | **Graduate School New Student Orientation**  
Graduate School has planned an informative and fun activity. Being in the auditorium to hear from campus leaders and the resources available to you. Then, head into the International Lounge for some beverages and snacks! Network with other students, faculty, staff, and administrators. | Student Center Auditorium & International Lounge [Note location change.] |
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<td>6 – 6:45 p.m.</td>
<td><strong>Edtech: Microsoft Stream + Echo360</strong>&lt;br&gt;Should you use Echo360 or Microsoft Stream? Get a high-level introduction to both tools so you can decide. Stream is the recommended tool for video hosting and sharing. Echo360 is a lecture capture and video engagement tool; discuss use cases for Echo360 in the SIU classroom.&lt;br&gt;&lt;br&gt;Presenter:&lt;br&gt;Jeff Garner, Echo360 Administrator &amp; Craig Engstrom, Director of CTE</td>
<td>ALL faculty or GTAs.</td>
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<td><strong>Light up the Lake</strong>&lt;br&gt;The boat dock will be glowing all night with glow-in-the-dark activities and games. Meet new undergraduate students (Salukis) while enjoying activities, snacks, a DJ, and FREE STUFF. Please don’t be late, and come on out for an exciting night at the boat dock as we Light Up the Lake!&lt;br&gt;&lt;br&gt;Family-friendly and a great way to meet our newest Salukis!</td>
<td>ALL faculty, students, staff, and their families.</td>
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*Click here to register for Microsoft Stream + Echo360*

*No registration is required.*
The following pages include the schedule of all events, with information about the sessions, chronologically ordered.

Click links to register.
SPARK Week + Graduate Teaching Assistant (GTA) Orientation
Fall 2023

Inaugural SPARK Week
The Center for Teaching Excellence is excited to offer an entire week of orientation activities for SIU GTAs. This is the inaugural year! We hope you’ll attend so we can spark your knowledge and ignite your potential.

The schedule is designed to focus on introductory teaching and learning activities and technology to prepare graduate students with teaching assistantships and those teaching or supporting teaching for the first time at SIU.

SPARK is a week of Support, Professional development, Advancement, Resources, and Knowledge for ALL new and returning SIU faculty and GTAs.

Information for ALL GTAs (Please Read)
Graduate students with teaching assistantships should check with their programs’ directors and graduate directors regarding mandatory sessions. In some instances, programs will provide all the training and DO NOT require attendance at CTE-sponsored activities. Check with your academic program!

Topics covered include SIU classroom culture, basic course design, syllabus requirements, learning management system (D2L/Brightspace), educational technology (EdTech) at SIU, setting up and grading quizzes, and CTE services. In addition to the in-person training that will take place on Thursday for all GTAs, we also offer virtual synchronous and asynchronous training for all instructors at various times. You cannot do everything. Pick and choose what you are interested in and have time in your schedule to complete. Most online events will be recorded – so register for video replays.

Useful Links & Resources
- GTA Orientation Website
- D2L DIY Training (On-Demand)

Instructions: How to Self-Enroll in a D2L Course (if you need guest access, contact teach@siu.edu)
- Checklist for Graduate Teaching Instructors
## Schedule

**Monday, August 14, 2023 (Synchronous)**

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<th>When</th>
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<tr>
<td>9 a.m.</td>
<td><strong>EdTech - Getting Started with EchoVideo</strong>&lt;br&gt;SIU has an Echo360 subscription (paid for by SIU Global/Extended Campus). Echo360 is a comprehensive solution for video recording and streaming, video content management, and learner engagement.&lt;br&gt;<strong>Presenter:</strong> Echo360</td>
<td>Open to ALL faculty and graduate teaching assistants (GTAs)</td>
<td>Online &gt; <a href="#">Click to register for this one or all Echo360 events being offered</a></td>
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<tr>
<td>10 a.m.</td>
<td><strong>SIU Campus Tour – Instructor Edition</strong>&lt;br&gt;Experience SIU as a student would (-residence halls) while learning locations of useful amenities available. (Golf cart ride w/ some walking.)&lt;br&gt;<strong>Presenter:</strong> SIU Campus Tours</td>
<td>Open to NEW faculty and graduate teaching assistants (GTAs)</td>
<td><a href="#">Registration required</a>.&lt;br&gt;Limit six per tour. Meet at Student Services Building.</td>
</tr>
<tr>
<td>12 – 4 p.m.</td>
<td><strong>Your Service-Learning Opportunity</strong>&lt;br&gt;Get acquainted with Carbondale/SIU through service and make connections to inspire your service-directed pedagogy.</td>
<td>Open to ALL faculty and GTAs</td>
<td>See the list of opportunities and sign up/register for updates.</td>
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<tr>
<td>12 p.m.</td>
<td><strong>SIU Campus Tour – Instructor Edition</strong>&lt;br&gt;Experience SIU as a student would (-residence halls) while learning locations of useful amenities available. (Golf cart ride w/ some walking.)&lt;br&gt;<strong>Presenter:</strong> SIU Campus Tours</td>
<td>Open to NEW faculty and GTAs</td>
<td><a href="#">Registration required</a>.&lt;br&gt;Limit six per tour. Meet at Student Services Building.</td>
</tr>
<tr>
<td>2 p.m.</td>
<td><strong>SIU Campus Tour – Instructor Edition</strong>&lt;br&gt;Experience SIU as a student would (-residence halls) while learning locations of useful amenities available. (Golf cart ride w/ some walking.)&lt;br&gt;<strong>Presenter:</strong> SIU Campus Tours</td>
<td>Open to NEW faculty and GTAs</td>
<td><a href="#">Registration required</a>.&lt;br&gt;Limit six per tour. Meet at Student Services Building.</td>
</tr>
<tr>
<td>6 – 9:00 p.m.</td>
<td><strong>Game with Geeks (aka Faculty &amp; Staff)</strong>&lt;br&gt;Play video games, RPGs, Settlers of Catan, Carcassonne, Chess, Exploding Kittens, or other card games. Bring your own game to teach. Faculty and staff will bring games to share. This is a show-and-play event.&lt;br&gt;<strong>Presenters:</strong> Various faculty, graduate students, and staff.</td>
<td>Open to ALL faculty and GTAs, family, and friends</td>
<td>Pulliam Design Wing, Pulliam 59 + Other Rooms [MAP]&lt;br&gt;<a href="#">Click here to register for updates and reminders</a></td>
</tr>
<tr>
<td>TBD</td>
<td><strong>Athletic Facilities Tour – See where Saluki Magic is made</strong>&lt;br&gt;A behind-the-scenes tour of where Saluki sports magic happens. Tour of Arena and Saluki Stadium.&lt;br&gt;<strong>Presenter:</strong> SIU Athletics</td>
<td>Open to ALL faculty and GTAs</td>
<td>Stadium and Arena&lt;br&gt;<a href="#">Register for location updates/cancelations</a>.</td>
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### Tuesday, August 15, 2023 (Synchronous)

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| 7:15 a.m.| Wake-up at SIU with Faculty & Staff  
A 45-minute-ish walk around SIU Campus Lake’s 2-mile loop. We’ll leave from Campus Boat Dock. No refreshments will be provided. **Bring water to stay hydrated. Walk at your own risk.** | Open to ALL SIU faculty, students, and staff.                        | Meet at Campus Boat Dock.  
*Click to register for reminders/cancellations.* |
| 9 – 10:00 a.m. | EdTech - Getting Started with PointSolutions Web (Echo360)  
SIU has an Echo360 subscription (paid for by SIU Global/Extended Campus).  
PointSolutions amplifies interactive learning through live polling, competitions, and audience response innovations for in-person, remote, or hybrid environments.  
**Presenter:** Echo360 | Open to ALL faculty and graduate teaching assistants (GTAs) | Online > *Click to register for this one or all Echo360 events being offered.* |
| 9:30 – 10 a.m. | EdTech - Create Interactive Learning Content with H5P  
Learn about H5P, a free open educational resource that allows users to create, share, and reuse interactive HTML5 content. Learn how to grow a library of templates provided through H5P. Then, learn to design and implement an interactive hotspot image within D2L.  
**Presenter:** Scott Boatright, GA (Education) | Open to ALL SIU faculty and GTAs | Online > *Click to register for Create Interactive Content in H5P* |
| 10 a.m. | SIU Campus Tour – Instructor Edition  
Experience SIU as a student would while learning locations of useful amenities available to you. (Golf cart ride w/ some walking.)  
**Presenter:** SIU Campus Tours | Open to NEW faculty GTAs | *Registration required.*  
Limit six per tour. Meet at Student Services Building. |
| 10 – 10:30 a.m. | Session 1: CTE Services 101 + Q&A  
Get an overview of CTE’s services, equipment, and goals. Ask questions. This session also runs on Wednesday, Aug. 16, 12 p.m.  
**Presenter:** Craig Engstrom, Director of CTE | Open to ALL SIU faculty and GTAs | Online >  
– *Click to Register for Session 1: CTE Services*  
– *Click to Register for Session 2: Course Outlines* |
|           | Session 2: (Re)Designing Course Outlines & Syllabi for SIU  
Review standard SIU template, obtain information about required SIU requirements (syllabus attachment), and get answers to questions.  
**Presenter:** Leticia Velasquez, CTE Instructional Designer – Staff | | |
<table>
<thead>
<tr>
<th>Time</th>
<th>Session Block</th>
<th>Details</th>
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<tr>
<td>10:30 a.m. – 12:30 p.m.</td>
<td><strong>BEGIN D2L SESSION BLOCK</strong>&lt;br&gt;Each instructor’s experience with D2L is different. The following four rows of sessions are designed to be flexible to your schedule and progressive. Sessions in each 30-minute block are the same. Join when you want or are available. If you’re new to D2L, we recommend <strong>TRACK 1</strong>. In this track, you will progress from D2L Basics at 10:30 a.m. to D2L Intermediate at 11 a.m. and conclude at 11:30 a.m. with D2L Advanced. Join the open session at 12 p.m. to get specific questions answered.</td>
<td>Open to ALL SIU faculty and GTAs.</td>
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| 10:30 – 11 a.m. | **Track 1: D2L Basics**<br>Learn the location and basics of the D2L tools that every instructor needs to know to teach a face-to-face or online course using D2L. **Topics:** Homepage Widgets, Content, Gradebook, Assignments, Quizzes/Exams, Attendance  
**Presenter:** JP Dunn, D2L Administrator  
**Track 2: D2L Intermediate**<br>Go deeper into the essential D2L tools and features every instructor should use to engage students in face-to-face or online courses. **Topics:** Gradebook, Rubrics, (Video) Assignments, Conditional Release, Progress  
**Presenter:** Leticia Velasquez, CTE Instructional Designer – Staff  
**D2L Support – Open Session (Limited Enrollment)**<br>Attendees will begin by sharing their specific issues; then, we’ll head into breakout rooms to provide more specialized attention to solve and troubleshoot problems. Attendees can share their screens for more specific attention to their course shells if needed.  
**Presenters:** Craig Engstrom, Abby Razer, Pingping Fu | Online >  
– **Click to register for Track 1 - D2L Basics**  
– **Click to register for Track 2 - D2L Intermediate**  
– **Click to register for D2L Support Open Session** |
| 11 – 11:30 a.m. | **Track 1: D2L Intermediate (REPEAT)**<br>Go deeper into the essential D2L tools and features every instructor should use to engage students in face-to-face or online courses. **Topics:** Gradebook, Rubrics, (Video) Assignments, Conditional Release, Progress  
**Presenter:** Leticia Velasquez, CTE Instructional Designer – Staff | Open to ALL SIU faculty and GTAs. |
|             | **Online >**  
– **Click to register for Track 1 - D2L Intermediate** |
<p>| Time          | Track 2: D2L Advanced | D2L Support – Open Session (Limited Enrollment) | Track 1: D2L Advanced (REPEAT) | D2L Support – Open Session (Limited Enrollment) |  |
|--------------|-----------------------|---------------------------------------------|--------------------------------|---------------------------------------------|  |
| 11:30 a.m. – 12 p.m. | This session is for instructors who regularly use D2L and are ready to add interactive content elements to their courses, automate content and messaging, and add some gamification to courses. <strong>Topics:</strong> Templates, Intelligent Agents, Awards. <strong>Presenter:</strong> Paul Hila, D2L Support Specialist. | Attendees will begin by sharing their specific issues; then, we’ll head into breakout rooms to provide more specialized attention to solve and troubleshoot problems. Attendees can share their screens for more specific attention to their course shells if needed. <strong>Presenters:</strong> Pingping Fu, Abby Razer, JP Dunn. | This session is for instructors following track 1 (or instructors who regularly use D2L) and are ready to learn how to add interactive content elements to their courses, automate content and messaging, and add some gamification to courses. <strong>Topics:</strong> Templates, Intelligent Agents, Awards. <strong>Presenter:</strong> Paul Hila, D2L Support Specialist. | Attendees will begin by sharing their specific issues; then, we’ll head into breakout rooms to provide more specialized attention to solve and troubleshoot problems. Attendees can share their screens for more specific attention to their course shells if needed. <strong>Presenters:</strong> Craig Engstrom, Leticia Velazquez, JP Dunn. |  |
| 12–12:30 p.m. | D2L Support – Open Session (Limited Enrollment) | Open to ALL SIU faculty and GTAs. | Open to ALL SIU faculty and GTAs. | Online &gt; <a href="#">Click to register for D2L Support Open Session</a>. |  |
| 10:30 a.m. – 12:30 p.m. | END D2L SESSION BLOCK |  |  |  |  |</p>
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<th>Time</th>
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<td>12 p.m.</td>
<td>SIU Campus Tour – Instructor Edition</td>
<td>Open to NEW faculty</td>
<td>Registration required.&lt;br&gt;Limit six per tour. Meet at Student Services Building.</td>
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<td>Experience SIU as a student would (-residence halls) while learning locations</td>
<td>and GTAs.</td>
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<td>of useful amenities available. (Golf cart ride w/ some walking.)</td>
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<td>Presenter: SIU Campus Tours</td>
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<td>12:30 – 1 p.m.</td>
<td>EdTech - Microsoft 365 Tools for Teaching + Teams for Teaching</td>
<td>Open to ALL SIU</td>
<td>Online &gt; [Click to register for Microsoft Tools Session]</td>
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<td>SIU is a Microsoft campus. You can use many M365 tools to make teaching and</td>
<td>faculty and GTAs.</td>
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<td>advising more efficient and effective. Plus, Microsoft Teams can be your LMS and</td>
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<td>video conferencing solution. This session is a walkthrough of the tools rather than</td>
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<td>a workshop or training. This session repeats on Wed., August 16, 12:30 p.m.</td>
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<td>Presenter: Craig Engstrom</td>
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<td>1 – 2:00 p.m.</td>
<td>Session 1: EdTech – Adobe Creative Cloud for EVERY Instructor</td>
<td>Open to ALL SIU</td>
<td>Online &gt; [Click to Register for Adobe Creative Cloud session]</td>
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<td>All faculty, students, and staff will soon have access to Adobe Creative Cloud.</td>
<td>faculty and GTAs.</td>
<td>CTE Conference Room, Morris Library, 110 &gt; [Click to register for Adobe Acrobat Pro/PDF Session (Limited to 10)]</td>
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<td>Learn features of various programs useful to all instructors. This session also</td>
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<td>runs on Wednesday, August 15 (3 p.m.)</td>
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<td>Presenter: Aaron Scott</td>
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<td>Session 2: EdTech – Adobe Acrobat Pro – Create Accessible PDFs</td>
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<td>Learn how to scan, clean, and tag PDFs for screen readers. This session also</td>
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<td>runs on Wednesday, August 16 (3 p.m.)</td>
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<td>Presenter: Priscilla Pimentel, CTE Digital Imaging Specialist</td>
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<td>2 p.m.</td>
<td>SIU Campus Tour – Instructor Edition</td>
<td>Open to NEW faculty</td>
<td>Registration required.&lt;br&gt;Limit six per tour. Meet at Student Services Building.</td>
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<td>Experience SIU as a student would (-residence halls) while learning locations</td>
<td>and GTAs.</td>
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<td>of useful amenities available. (Golf cart ride w/ some walking.)</td>
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<td>Presenter: SIU Campus Tours</td>
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<td>2 – 4:00 p.m.</td>
<td>Explore on Your Own! Visit Spaces Across Campus Where Cool/Amazing Pedagogical</td>
<td>Open to ALL SIU</td>
<td>Various locations around campus.</td>
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<td>Activities &amp; Resources Exist</td>
<td>faculty and GTAs.</td>
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<td>This is an Open House event. A map of the venues will be sent to those who have</td>
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<td>[Click Here to Register for Map Updates]</td>
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<td>registered by August 14, 2023.</td>
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| 3 – 3:45 p.m.| **EdTech - Respondus 4.0 Training**  
**Topics:** Overview of Respondus 4.0 for exam creation, Overview of the Test Bank Network, which includes official test banks from dozens of leading publishers, Creating test questions from test bank items with Respondus 4.0, Importing existing content from Word and other files, Editing, formatting, and publishing test questions to your LMS from Respondus 4.0, Q&A  
**Presenter:** Respondus Training, training@respondus.com | ALL faculty and graduate teaching assistants. | **Registration Required:** Click to register for this Respondus session |
| 5:30 p.m.    | **Meetup @ Buckwater Brew Works & Whiskey House**  
This is not a sponsored event. This is an unofficial meetup at one of the CTE staff’s favorite hangouts. Some of the staff will be there. We figure this is an informal way for new instructors to meet each other. At 7 p.m. Boombox Bingo starts. Stay or leave. 🎥 = loud! | ALL Faculty, Staff, Grad Teaching Assistants | **213 E Main St, Carbondale, IL 62901**  
*Click for Google Map pinned location* |
### Wednesday, August 16, 2023 (Synchronous)

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| 9 a.m.–12 p.m. | **Full Body Workout with Residence Life – Service Opportunity**  
Sign up to assist with new student move-in. Help first-year students and their parents move items into their residence hall rooms. This activity is a great way to exercise and learn more about SIU students. If you cannot assist physically, there are other volunteer opportunities. | Open to ALL faculty, students, and staff. | Click here to Volunteer for Weeks of Welcome at SIU                |
| 9 – 9:45 a.m. | **EdTech - LockDown Browser and Respondus Monitor Instructor Training**  
**Presenter:** Respondus Training, training@respondus.com  
**Topics:** This comprehensive training webinar is intended for instructors who plan to use LockDown Browser and/or Respondus Monitor with online exams. The training will cover: How to use LockDown Browser to prevent digital cheating in proctored testing environments; How to use Respondus Monitor in non-proctored environments to protect exam integrity and confirm student identity; Advanced settings, including combining proctored & non-proctored settings and using external tools in quizzes without compromising exam integrity; The student perspective using each application; Efficient review of the assessment data collected, including the Review Priority system, timeline, and milestone features; Best practices and tips for success with both applications. | Open to ALL faculty and graduate teaching assistants. | Online > Registration Required: Click to register for this Respondus session |
| 10 a.m.      | **SIU Campus Tour – Instructor Edition**  
Experience SIU as a student would (-residence halls) while learning locations of useful amenities available. (Golf cart ride w/ some walking.)  
**Presenter:** SIU Campus Tours | Open to NEW faculty and GTAs. | Registration required.  
Limit six per tour. Meet at Student Services Building. |
| 12 p.m.      | **SIU Campus Tour – Instructor Edition**  
Experience SIU as a student would (-residence halls) while learning locations of useful amenities available. (Golf cart ride w/ some walking.)  
**Presenter:** SIU Campus Tours | Open to NEW faculty and GTAs. | Registration required.  
Limit six per tour. Meet at Student Services Building. |
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| 12 p.m. | **CTE Service 101 + Q&A (REPEAT)**  
Get an overview of CTE’s services, equipment, and goals. Ask questions. This session also runs on Tuesday, Aug. 15, 10 a.m.  
**Presenter:** Craig Engstrom, Director of CTE | **ALL SIU faculty and GTAs.** | **Click to Register for CTE Services 101 + Q&A** |
| 12:30 p.m. | **EdTech - Microsoft 365 Tools for Teaching + Teams for Teaching**  
SIU is a Microsoft campus. You can use many tools to make your teaching and advising more efficient and effective. Plus, Microsoft Teams can be your LMS and video conferencing solution. This session is a walkthrough of the tools rather than a workshop or training. This session also occurs on Tuesday, August 15, 12:30 p.m.  
**Presenter:** Craig Engstrom | **ALL SIU faculty and GTAs.** | **Online > Click to register for Microsoft Tools Session** |
| 1 – 3 p.m. | **D2L – From Beginner to Advanced – A Guided, Hands-on Experience with D2L**  
CTE's D2L instructional design team will be on hand to assist you with your questions. You can log into D2L on a computer and get one-on-one support.  
**Topics covered:** Homepage Widgets, Content, Assignments, QuizzesD2L, Gradebook, Attendance, Rubrics, Templates, Intelligent Agents, Awards, and more.  
**Presenters:**  
Leticia Velazquez, Instructional Designer - Staff  
Pingping Fu, Instructional Designer - GA | **NEW faculty or GTAs.** | **Morris Library, Honors Program Main Office - Computer Lab**  
**Click here to register for in-person updates and reminders (seating is limited to 15)** |
| 2 p.m. | **SIU Campus Tour – Instructor Edition**  
Experience SIU as a student would (-residence halls) while learning locations of useful amenities available. (Golf cart ride w/ some walking.)  
**Presenter:** SIU Campus Tours | **NEW faculty and GTAs.** | **Registration required.**  
Limit six per tour. Meet at Student Services Building. |
| 3 – 4:00 p.m. | **Session 1: EdTech – Adobe Creative Cloud for EVERY Instructor**  
All faculty, students, and staff will soon have access to Adobe Creative Cloud. Learn features of various programs useful to all instructors. This session also runs on Tuesday, August 15 (1 p.m.)  
**Presenter:** Aaron Scott | **ALL SIU faculty and GTAs.** | **Online > Click to Register for Adobe Creative Cloud session** |
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<td>4 p.m.</td>
<td><strong>AI: Challenges and Opportunities for Faculty</strong>&lt;br&gt;Delve into the realm of AI in academia to examine its impact on faculty. Discuss its potential as a valuable tool for enhancing accessibility and unleashing creativity while addressing access, cost, and cheating concerns. See how faculty are using AI technologies in their teaching and class environments.&lt;br&gt;&lt;br&gt;<strong>Presenters:</strong>&lt;br&gt;Pinkney Benedict, Professor, Director of the Center for Virtual Expression&lt;br&gt;Aaron Scott, Associate Professor of Industrial Design&lt;br&gt;Craig Engstrom, Director of the Center for Teaching Excellence&lt;br&gt;Susan Wegmann, Director of SIU Extended Campus</td>
<td>Open to <strong>ALL</strong> faculty and GTAS.&lt;br&gt;<strong>Hybrid &gt;</strong>&lt;br&gt;&lt;br&gt;<strong>Click here to register for AI – Problems and Possibilities to join online or in-person. Register even if joining in person to receive updates and reminders</strong>&lt;br&gt;&lt;br&gt;In person: Morris Library, 752&lt;br&gt;Online: Zoom</td>
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# Agenda for GTA Orientation (In-Person)

**Thursday, August 17, 2023**  
**Location:** Morris Library -- Directions via [Google Map](#)

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| 7:15 a.m. | **Bicycling Before Bagels with SIU Faculty & Staff**  
This is an unofficial meetup. Do a slow roll around campus (approx. 5 miles; 20-ish minutes) on any bike you own or can borrow. Campus police escort provided. This slow group ride will end at the CTE (Morris Library) for coffee and bagels. A great way to meet other cycling enthusiasts. (If you want to ride an e-scooter or join us in any other way, awesome!) Leave from the front entrance of the SIU Student Center. RIDE AT YOUR OWN RISK. | This event is open to ALL faculty, students, and staff.  
[Click here to register for reminder/weather cancellations](#) |
| 8:30 a.m. | **Registration and Meet and Greet**  
*Coffee + Snacks*  
Morris Library Rotunda                                                     |                                                                                   |
| 9 a.m.    | **Welcome & Overview**  
- Craig Engstrom, Director, Center for Teaching Excellence [craig.engstrom@siu.edu]  
- Karen Jones, Director of the Graduate School [kljones@siu.edu]  
Morris Library Guyon Auditorium                                             |                                                                                   |
| 9:30 a.m. | **Welcome and Remarks**  
- Sheryl A. Tucker, Provost and Vice Chancellor for Academic Affairs [provost@siu.edu]  
Morris Library Guyon Auditorium                                             |                                                                                   |
| 9:50 p.m. | **Break**                                                              |                                                                                   |
| 10:00 a.m.| **An Ethics of Care for a Diverse Classroom**  
- Jacari Henderson Director, Saluki Cares [jacari.henderson@siu.edu]  
- Renada Greer Student Multicultural Resource Center & TRiO [renadag@siu.edu]  
- Jeff McGoy, Center for Learning Support Services [jmcgoy@siu.edu]  
Morris Library Guyon Auditorium                                             |                                                                                   |
| 10:30 a.m.| **Accessibility at SIU**  
- Lisa Caringer, Director, Disability Support Services [lcare@siu.edu]  
Morris Library Guyon Auditorium                                             |                                                                                   |
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<td>11 a.m. – 12 p.m.</td>
<td>Complement Your Degree: Teaching-Relevant &amp; Certificate Options @ SIU&lt;br&gt;• Women Gender &amp; Sexuality&lt;br&gt;• Certified Microsoft Educator&lt;br&gt;• Prompt Engineering&lt;br&gt;• CTE’s Graduate Teaching Microcredential&lt;br&gt;• Online Learning Consortium OSCQR&lt;br&gt;• Safezone Training&lt;br&gt;• SIU System ADEI Leadership Certificate&lt;br&gt;• Certificate in College Teaching&lt;br&gt;• More &gt;&gt; [Graduate Certificates</td>
<td>2023-2024 Graduate Catalog</td>
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<td>11:30 a.m.</td>
<td>Q&amp;A with CTE Support Team [Optional for those uninterested in the Certificate Fair]&lt;br&gt;– JP Dunn, D2L Administrator&lt;br&gt;– Steve Mitchell, D2L Extra Help&lt;br&gt;– Carroll Walker, Video Conferencing&lt;br&gt;– Priscilla Pimentel, Digital Imaging/Materials Conversion&lt;br&gt;– Leticia Velazquez, Instructional Designer&lt;br&gt;– Abby Razer, Instructional Designer/Technologist&lt;br&gt;– Jeff Garner, Echo360 Administrator&lt;br&gt;– Golbahar Rafie Dehkordi, Graduate Assistant&lt;br&gt;– Pingping Fu, Graduate Assistant</td>
<td>Morris Library Guyon Auditorium – If you find that you’ve completed tabling at the Certificate programs, please return to Guyon Auditorium for some Q&amp;A with the CTE staff.</td>
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<td>12–12:30 p.m.</td>
<td>Advice from Outstanding Graduate Teachers + Q&amp;A Discussion&lt;br&gt;Receive useful tips for award-winning GTAs and ask them questions!</td>
<td>Morris Library Guyon Auditorium</td>
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<td>1 p.m. – 3 p.m.</td>
<td>Graduate School New Student Orientation&lt;br&gt;Graduate School has planned an informative and fun activity. Being in the auditorium to hear from campus leaders and the resources available to you. Then, head into the International Lounge for some beverages and snacks! Network with other students, faculty, staff, and administrators.</td>
<td>Student Center Auditorium &amp; International Lounge [Note location change.]</td>
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<td>6 – 6:45 p.m.</td>
<td><strong>Edtech: Microsoft Stream + Echo360</strong>&lt;br&gt;Should you use Echo360 or Microsoft Stream? Get a high-level introduction to both tools so you can decide. Stream is the recommended tool for video hosting and sharing. Echo360 is a lecture capture and video engagement tool; discuss use cases for Echo360 in the SIU classroom.&lt;br&gt;<strong>Presenter:</strong>&lt;br&gt;Jeff Garner, Echo360 Administrator &amp; Craig Engstrom, Director of CTE</td>
<td>Open to ALL faculty or GTAs.</td>
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<td>7 – 9:00 p.m.</td>
<td><strong>Light up the Lake</strong>&lt;br&gt;The boat dock will be glowing all night with glow-in-the-dark activities and games. Meet new undergraduate students (Salukis) while enjoying activities, snacks, a DJ, and FREE STUFF. Please don’t be late, and come on out for an exciting night at the boat dock as we Light Up the Lake!&lt;br&gt;Family-friendly and a great way to meet our newest Salukis!</td>
<td>Open to ALL faculty, students, staff, and their families.</td>
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**Friday, August 18, 2023 – Wrap-up**

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<td>8 – 11:00 a.m.</td>
<td><strong>CTE Main Office Open House</strong>&lt;br&gt;An opportunity to drop in and ask questions. Unless there is a high volume of attendees, we should be available for you.&lt;br&gt;&lt;br&gt;<strong>Presenters:</strong> CTE Staff&lt;br&gt;– JP Dunn, D2L Administrator&lt;br&gt;– Steve Mitchell, D2L Extra Help&lt;br&gt;– Carroll Walker, Video Conferencing&lt;br&gt;– Priscilla Pimentel, Digital Imaging/Materials Conversion&lt;br&gt;– Leticia Velazquez, Instructional Designer&lt;br&gt;– Abby Razer, Instructional Designer/Technologist&lt;br&gt;– Jeff Garner, Echo360 Administrator&lt;br&gt;– Golbahar Rafie Dehkordi, Graduate Assistant&lt;br&gt;– Pingping Fu, Graduate Assistant</td>
<td>Open to GTAs.</td>
<td>CTE Main Office, Morris Library, 110&lt;br&gt;<em>No registration required.</em></td>
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<td>10 – 11:00 a.m.</td>
<td><strong>Introduction and Overview of the Classroom AV Systems</strong>&lt;br&gt;Get an overview of how to use our classrooms, A/V systems, classroom disability support, and system use best practices with the CTE’s Chief Instructional Media Systems Engineer.&lt;br&gt;&lt;br&gt;<strong>Presenter:</strong> Kelly Caringer, Chief Instructional Media Systems Engineer</td>
<td>Open to ALL faculty or GTAs.</td>
<td>Lawson 171 [Campus Map]</td>
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